



Scholar Green Primary School,
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Headteacher: Mrs. L. Colman

Email: head@scholargreen.cheshire.sch.uk

Dear Parents/Carers,

Due to the popularity of "The Den" we are frequently now at maximum capacity for morning and after school sessions. This means that we are now unable to guarantee your child a place in a specified session unless it has been booked in advance according to our pricing policy.

Fees

- Fees are payable monthly in advance, in accordance with the rates in force at the time. All payments for the following month must be paid by the last day of the previous month. (e.g – Fees for October must be paid by 30th September).
- Fees are reviewed annually in January of each year, or in the event of any changes to the Code of Practice.
- Any changes to current rates will be advised in writing at least one month in advance.
- **All pre-booked sessions are chargeable unless notice is given in writing 2 weeks prior to the session using the cancellation form.**
- All fees must be paid in advance for your child to take part in any additional before or after school and holiday sessions.

In line with the pricing policy, the fees for "The Den" for 2018 will be as follows;

<u>Session</u>	<u>Time</u>	<u>Cost</u>
Breakfast Club	7:30am-9:00am	£6.50
Mini-Breakfast Club	8:15am-9:00am	£3.75
Mini After School Club	3:15pm – 4:00pm	£4.30
After School Club	3:15pm-6.00pm	£9.20
Holiday Club (½ day)	5 hour session	£16
Holiday Club (Full day)	7:30am-6:00pm	£25

There has been a slight increase to some sessions. These increases have been kept to a minimum and cover the cost of staffing, light tea, games and activities during the sessions.

If you would like to cancel a session, you must fill in a fee cancellation form. This will allow parents to cancel booked sessions up to 2 weeks in advance with no fee payable. If a session is not cancelled 2 weeks in advance, the session will remain chargeable.

Thank you in advance for your continued support with "The Den". Should you have any further questions, please do not hesitate to contact either myself, Gemma or Lucille.

Kind Regards,

